

TOWN OF WINSLOW, MAINE  
REGULAR COUNCIL MEETING  
Minutes of Meeting  
November 10, 2008

REGULAR MEETING:

1. Roll call attendance was taken with six (6) members present:

Brad C. Grant, Paul B. Manson, Roland L. Michaud, Catherine M. Nadeau, Steve Russell and Gerald Saint Amand.

Michael Heavener, Town Manager and Attorney Bill Lee were present along with Kelly Karter, Assessor and Frank Stankevitz, CEO.

2. Approval of Minutes of Previous Meetings:

Motion by Mr. Michaud and seconded by Mr. Manson that the minutes of the meeting held on October 14, 2008 be approved. Motion carried. Unanimous.

3. Communications

a. Legislative Update

Chairman Saint Amand thanked Mr. Fletcher for his report and commented on the budget projections. Mr. Fletcher was happy to report that Maine will receive 79 million for the Low Income Heating Assistance Program, an increase of 47 million.

b. Other

1. Copy of Minutes from Kennebec Water District October 2 meeting.
2. Copy of Minutes from School Committee meeting held October 6
3. Copy of School Committee Agenda for November 3
4. Copy of Minutes from Kennebec Sanitary Treatment District September 16 meeting.
5. Copy of Kennebec Sanitary Treatment District "capturing wasted heat project"
6. Copy of Interlocal Agreement for Alternative Organizational Structure (AOS) 30-A M.R.S.A Chapter 115.
7. Copy of 2008 Annual Report of the KRDA (First Park).
8. Informational letter from Central Maine Growth Council to its supporters.
9. Copy of November 4, 2008 Election Report from the Town Clerk

4. Reports of Committees and Commissions

## a. Town Manager Report

### **Sebasticook Photo Survey**

On Monday, October 27, 2008, Bill Lee and I took part of the afternoon off from work to kayak the Sebasticook River. We began by launching our kayaks at 3:00 pm just east of the Winslow town line on the north side of the river. We ended our trip at approximately 6:00 pm at the Waterville boat landing on the Kennebec River.

During the trip I photographed portions of the river and river banks in an effort to document the existing conditions. As I took each photo Mr. Lee recorded our location on a handheld GPS device. There are segments of the river I was unable to photograph due to the swift movement of the river at those locations; however, I did my best to provide a broad perspective of the existing conditions.

In your Council Packet is a bound document titled "**Sebasticook River Photo Survey**". In this document I have combined the photographs with their corresponding GPS fix. The location each photo was taken can be identified by finding its corresponding number that has been labeled on the included map of the river.

I emailed photos # 11, 17, 18, 20, 21 and 26 to Geotechnical Engineer Mark Mitsch of Weston & Sampson Engineers. Mr. Mitsch was a consultant for the town during FPLE's permitting process before the Planning Board.

In the email I asked Mr. Mitsch for his thoughts on the progress of re-vegetation. He telephoned me and commented the photos depict what he would expect to see following dam removal. Mr. Mitsch indicated re-vegetation appeared to be going well despite the fact it was sparse in some locations. I asked him if he had any environmental concerns after looking at the photographs and he said "No". He went on to say the best time to judge the progress of re-vegetation at this late stage is in the spring. He said that is when areas that cannot re-vegetate on their own can be easily identified.

### **Sewer Siphon Progress Report**

Attached to this report is a letter written by Albert Hodsdon dated October 23, 2008. The letter summarizes the progress of relocating the town's sewer siphon.

I spoke with Mr. Hodsdon this week and unfortunately his final report will not be available for this month's Town Council meeting. He said the report will be available for the council meeting in December.

### **Dallaire Street Slope Update**

Attached to this report is a letter from Geologist Robert Gerber of Sebago Technics, Inc dated October 23, 2008. In his letter Mr. Gerber expresses his concerns in regards to the Dallaire Street slope.

As you know I have written Senator Susan Collins requesting her help in obtaining Federal assistance to address this issue. I have also forwarded Mr. Gerber's letter to the Senator in support of our request. I have had some discussions with a member of the Senator's staff who has informed me that they will be contacting FEMA and the Army Corp of Engineers on our behalf to solicit their assistance.

In addition I will continue to work with KVCOG to apply for CDBG funds.

Slope monitoring will end on November 30, 2008. Mr. Gerber estimates the cost to continue monitoring for one more year to be \$13,500.00. Since the slope stability is the same as it was before drawdown, I am not convinced that continued monitoring is warranted. I believe we can better serve the people of Dallaire Street by continuing our efforts to find a viable solution to their predicament.

### **Industrial Building Roof Repairs**

Attached to this report is an estimate prepared by the Sheridan Corporation to address the remaining roof repairs that should be made to our industrial building. I will be working with Orion RopeWorks and

Johnny's Selected Seeds to address these needed repairs.

### **AOS Update**

The following is the timeline for the formation of the AOS:

12/9/08 Waterville Public Forum

12/16/08 Vassalboro Public Forum

1/6/09 Winslow Public Forum

1/13/09 Referendum Vote

1/14/09 Combined School Board Mtg.

2/4/09 AOS Board Mtg.

In your packet is a copy of the proposed Interlocal Agreement for the AOS.

### **Historical Preservation Committee**

The following are members of our newly formed Historical Preservation Committee:

Jack Nivison

Elery Keene

Jane Edwards

Ernie Baker

Linda Lambert

Tom McCowan

Judy Larson

Michael Heavener

### **Annual Town Council Workshop**

The following are proposed agenda items for an annual Town Council Workshop for newly elected or existing councilors:

Town Charter Review

Procedural Etiquette

Town Council Rules

Ordinances, Orders & Resolutions

Freedom of Access

The workshop is expected to be held in January of each year.

### **MRC Voting Ballot**

In your packet is a MRC Board of Directors election ballot. I will be asking you at your upcoming meeting who you collectively would like to vote for. Elery Keene was nominated by the town.

A motion by Mr. Russell and seconded by Mr. Manson to vote for Elery Keene to serve on the Municipal Review Committee Board of Directors. Motion Carried. Unanimous.

b. Assessor's Supplemental Tax Bills and Abatements:

Motion by Mr. Grant and seconded by Mr. Russell to approve the attached Supplemental Tax bills totaling \$17,759.05 and the Abatements totaling \$30,545.76.

Motion Carried. Unanimous

c. Department Reports

Reports were received from the Police Department, Library, Fire Department, Assessor, Parks & Recreation, and Code Enforcement.

d. Treasurer’s warrants approved and signed by the Finance Committee during the Month of October.

No. 7.....	\$ 2,029,898.51
No. 8.....	234,613.15
No. 9.....	<u>1,608,206.18</u>
Total	\$ 3,872,717.84

e. Financial Reports

Motion by Mr. Grant and seconded by Mr. Manson to approve all reports.  
Motion carried. Unanimous.

UNFINISHED BUSINESS

1. Ordinance No. 3-2008: Providing for an amendment to the Winslow Zoning Ordinance Sec. 14-46, rural district, by adding the underlined (underlined) and deleting the strikethrough (~~strikethrough~~) language in the attached provision of the Ordinance. (Second Reading) Sponsored by Gerald Saint Amand.
2. Ordinance No. 4-2008: Providing for an amendment to Winslow Zoning Ordinance Sec. 14-83, Definitions, by adding the underlined (underlined) language in the attached provision of the Zoning Ordinance. (Second Reading) Sponsored by Gerald Saint Amand.
3. Ordinance No. 5-2008: Providing for the amendment of Ordinance No. 4-2002, “The Administration of General Assistance.” (Second Reading) Sponsored by Gerald Saint Amand

Motion by Mr. Russell and seconded by Mrs. Nadeau to move Ordinance 3-2008, to the December Agenda. Motion Carried. Unanimous

Motion by Mr. Russell and seconded by Mr. Grant to move Ordinance 4-2008 and Ordinance 5-2008 to the December Agenda. Motion Carried. Unanimous

NEW BUSINESS:

1. Order No. 11-2008: Providing for a Public Referendum on Reorganizing the Winslow, Vassalboro and Waterville School Departments into an Alternative Organizational Structure (AOS). (First Reading) Sponsored by Brad Grant.

Motion by Mr. Grant and seconded by Mr. Manson to accept the first reading of Order No. 11-2008. After a brief discussion, a roll call vote was taken.

Brad Grant—Y	Catherine Nadeau—N
Paul Manson—Y	Steve Russell—Y
Roland Michaud—N	Gerald Saint Amand—Y

Motion passed, 4-2

2. Resolution No. 21-2008: Providing for Authorization for the Town Manager to submit a Historical Collections Preservation Grant application for grant funds, totaling not more than \$3,000.00, with a 1:1 in-kind (non-cash) match. (One Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Grant and seconded by Mr. Russell to adopt Resolution No. 21-2008.  
Motion Carried. Unanimous.

3. Resolution No. 22-2008: Providing for Recognition of Mrs. Mary Proctor who celebrated her 100<sup>th</sup> birthday on October 9, 2008. (One Reading) Sponsored by Brad Grant.

Motion by Mr. Manson and seconded by Mr. Grant to adopt Resolution No. 22-2008.  
Motion Carried. Unanimous.

4. Resolution No. 23-2008: Providing for the Town Manager to sign a Statement of Support for the Guard and Reserve. (One Reading) Sponsored by Roland Michaud.

Motion by Mr. Michaud and Seconded by Mr. Russell to adopt Resolution No. 23-2008.  
Motion Carried. Unanimous.

5. Resolution No. 24-2008: Providing for authorization for the Town Manager to enter into an agreement with Honeywell Automation & Control Solutions to replace a heating furnace in the town's industrial building at a cost not to exceed \$9,500.00. (One Reading) Sponsored by Gerald Saint Amand

Motion by Mr. Russell and seconded by Mr. Manson to adopt Resolution No. 24-2008.  
Motion Carried. Unanimous.

6. Resolution No. 25-2008: Providing for Pole Location Permit – Central Maine Power Company and Fairpoint New England – Project 1-253283. (One Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Russell and seconded by Mr. Grant to adopt Resolution No. 24-2008.  
Motion Carried. Unanimous.

7. Resolution No. 26-2008: Providing for application for a Class I Liquor License and Club Catering License (Renewal) by MacCrillis-Rousseau Post #8835 V.F.W., 175 Veteran Drive. (One Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Russell and seconded by Mr. Grant to adopt Resolution No. 25-2008.  
Motion Carried. Unanimous.

8. Resolution No. 27-2008: Providing for application for a Special Amusement Permit (Renewal) for MacCrillis-Rousseau Post #8835 V.F.W., 175 Veteran Drive. (One Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Russell and seconded by Mr. Grant to adopt Resolution No. 26-2008.  
Motion Carried. Unanimous.

ADJOURNMENT:

Motion by Mr. Grant and seconded by Mr. Russell to adjourn the meeting.  
Motion Carried. Unanimous.

The meeting adjourned at 8:05 p.m.

ATTEST: \_\_\_\_\_  
Town Clerk of Winslow, Maine