

TOWN OF WINSLOW, MAINE
REGULAR COUNCIL MEETING
Minutes of Meeting
February 11, 2008

REGULAR MEETING

1. Roll call attendance was taken with five (5) members present:

Brad Grant, Paul Manson, Roland Michaud, Steve Russell and Gerald Saint Amand.

Michael Heavener, Town Manager was present along with Attorney William Lee and Judy Larson, Librarian.

2. Approval of Minutes of Previous Meetings:

Motion by Mr. Michaud and seconded by Mr. Grant that the minutes of the meetings held on January 15, 2008 and January 28, 2008 be approved. Motion carried. Unanimous.

3. Appointments:

Motion by Mr. Michaud and seconded by Mr. Russell to have the secretary cast one vote for the appointment of Brenda Veilleux to fill the unexpired term of Patricia Gorman as Library Trustee. Motion carried. Unanimous.

Motion by Mr. Michaud and seconded by Mr. Russell to have the secretary cast one vote for the reappointment of Ray Caron to the Parks & Recreation Board for a three-year term. Motion carried. Unanimous.

4. Communications

- a. Legislative Update

- b. Other

1. Copy of Minutes from Kennebec Water District January 3 meeting.
2. Copy of Minutes from School Committee meeting held January 7.
3. Copy of School Committee Agenda for February 4, 2008.
4. Copy of Minutes from Kennebec Sanitary Treatment District December 18 meeting.
5. Copy of Minutes from Planning Board January 3 meeting.

5. Council Update:

a. Judy Larson, Librarian

Judy presented a Power Point Library Tour. She also reported several statistics from the year 2000 through 2007, New Patrons, Internet Use, Meeting Room Use, Children's Programs, Adult Programs and Summer/Winter Reading Programs. All show increases.

6. Reports of Committees and Commissions

a. Town Manager Report

Sewer Line Agreement

At your last Council meeting you discussed Resolution No. 5-2008, which involves an agreement between FPLE and the Town for the relocation of the Town's sewer line across the Sebasticook River. The resolution was tabled pending further negotiations with FPLE.

Negotiations are continuing and an amended agreement will not be completed by your meeting this month on the 11th. Every effort will be made to have an agreement ready for your consideration by your March 10th Council meeting.

Parks & Recreation Director's Position

Twenty-two applicants applied for the Part-time Parks and Recreation Director's position. I met with members of the Parks and Recreation Committee, along with Councilor Brad Grant to review and evaluate the applicants' submissions.

Of the 22 applicants, seven were chosen to be interviewed for the position on Friday February 8th. I will keep the Council informed as the process continues.

Request to Transfer Funds

In your packet is Resolution No 6-2008, which would authorize me to transfer \$10,250.00 from the Contingency account to the Police Department's Application Software account. The transfer is necessary to cover the unbudgeted expense of merging the Police Department's records management system with the Waterville Regional Communication Center's system.

Police Chief Richard Grindall will be attending the Council meeting on the 11th to discuss the need for the requested funds. Attached to this report is a written request I received from Chief Grindall, which includes a written estimate for merging the records.

ORION RopeWorks Lease

The final revisions have been made to ORION RopeWork's lease and a copy is attached to this report. As you will see it is a 10 year lease that includes repayment of the outstanding deferred rent.

REMINDER

Lee Breton's retirement luncheon will be held here at the Town Office on Friday February 15th starting at 11:30 am.

b. Assessor's Supplemental Bills:

2007/2008	Thule Trailers 100 Benton Ave Winslow ME 04901 Map 19 Lot 17 Personal Property -- Failure to File.	\$3,495.00
2007/2008	Custom Fabrication 100 Benton Avenue Winslow ME 04901 Map 19 Lot 17 Personal Property – Failure to File	\$ 718.13

Motion by Mr. Grant and seconded by Mr. Russell to approve the Assessor's Supplemental Tax Bills totaling \$4,213.13. Motion carried. Unanimous

c. Department Reports

Reports were received from the Police Department, Library, Public Works, Assessor and Code Enforcement.

d. Treasurer's warrants approved and signed by the Finance Committee during the Month of January.

No. 13.....	\$	342,869.62
No. 14		<u>414,339.27</u>
Total	\$	757,208.89

e. Financial Reports

Motion by Mr. Russell and seconded by Mr. Manson to approve all reports. Motion carried. Unanimous.

UNFINISHED BUSINESS:

- Order No. 1-2008: Providing for the Acceptance of Private Drive as a Town Street located in the approved Summer Court Condominium (Phase II) Subdivision approved March 7, 2002, by the Winslow Planning Board. (Second Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Manson and seconded by Mr. Grant to accept the Second Reading of Order No. 1-2008. A roll call vote was taken.

Steve Russell—Yes	Paul Manson—Yes
Brad Grant—Yes	Roland Michaud—Yes

Gerald Saint Amand—Yes

Motion passed, 5 – 0.

2. Order No. 2-2008: Providing for the Town Manager to sign a lease between the Town as Landlord, and Orion Ropeworks, Inc., as Tenant. (Second Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Grant and seconded by Mr. Russell to accept the Second Reading of Order No. 2-2008. A roll call vote was taken.

Paul Manson—Yes Roland Michaud—Yes
Brad Grant—Yes Steve Russell—Yes
Gerald Saint Amand—Yes

Motion passed, 5 - 0.

3. Resolution No. 5-2008: Providing for authorization for the Town Manager to enter into a Sewer Line Relocation Agreement with FPL Energy Maine Hydro LLC (“*Maine Hydro*”) (One Reading) Sponsored by Gerald Saint Amand.

Chairman Saint Amand stated that Resolution No. 5-2008 was tabled on January 28 and will remain tabled until the agreement is completed.

NEW BUSINESS:

1. Ordinance No. 1-2008: Providing for an amendment to the Winslow Zoning Map to re-zone a portion of the Commercial District on the China Road to the Highway Commercial District. (First Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Grant and seconded by Mr. Russell to accept the First Reading of Ordinance No. 1-2008. After a lengthy discussion, a roll call vote was taken.

Brad Grant—Yes Paul Manson—Yes
Steve Russell—Yes Roland Michaud—Yes
Gerald Saint Amand—Yes

Motion passed, 5 – 0.

2. Resolution No. 4-2008: Providing for Pole location Permit – Central Maine Power Company and Verizon New England – Project 1-199692. (One Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Michaud and Sponsored by Mr. Manson to adopt Resolution No. 4-2008.
Motion carried. Unanimous.

3. Resolution No. 6-2008: Providing for Transfer of Funds from the Contingency account.
(One Reading) Sponsored by Gerald Saint Amand.

Motion by Mr. Russell and seconded by Mr. Michaud to adopt Resolution No. 6-2008.
After a brief discussion, motion by Mr. Russell and seconded by Mr. Michaud to amend
and adopt Resolution No. 6-2008 to add "Capital Improvement Fund" so that the manager
can use his discretion from which fund he will transfer the money.

Motion Carried. Unanimous.

EXECUTIVE SESSION:

Motion by Mr. Michaud and seconded by Mr. Manson to enter into Executive Session to
for consultation with legal counsel {Pursuant to 1 M.R.S.A. 405(6) (E)} at 8:50 p.m.

Motion by Mr. Grant and seconded by Mr. Russell to exit Executive Session at 10:05
p.m.

ADJOURNMENT:

Motion by Mr. Grant and seconded by Mr. Russell to adjourn the meeting.

Motion Carried. Unanimous.

The meeting adjourned at 10:05 p.m.

ATTEST: _____
Town Clerk of Winslow, Maine