

TOWN OF WINSLOW, MAINE
REGULAR COUNCIL MEETING
Minutes of Meeting
January 12, 2009

REGULAR MEETING

1. Roll call attendance was taken with seven (7) members present:

James Byrne, Brad Grant, Paul Manson, Roland Michaud, Catherine Nadeau, Steven Russell and Gerald Saint Amand.

Michael Heavener, Town Manager was present along with Kelly Karter, Assessor.

2. Approval of Minutes of Previous Meetings:

Motion by Mr. Saint Amand and seconded by Mr. Byrne that the minutes of the meetings held on December 8, 2008 & January 2, 2009 be approved. Motion Carried. Unanimous.

3. Communications

- a. Legislative Update

Mr. Fletcher discussed the Emergency Supplemental General Fund Budget to balance the 2009 State fiscal year end with the council.

- b. Other

1. Copy of Minutes from Kennebec Water District meetings held November 20 and December 4 meetings.
2. Copy of Minutes from Winslow School Committee Meetings held December 1 & December 16.
3. Copy of Winslow School Committee Agenda for January 5.
4. Copy of Maine Municipal Association Risk Management Services Audit Financial Statement.
5. Copy of Minutes from Kennebec Sanitary Treatment District November 18 meeting.
6. Copy of the 2008 ASCE Infrastructure Report Card.
7. Copy of AOS information from the School Committee.

4. Reports of Committees and Commissions

- a. Assessor's Tax Abatements and Supplemental Tax Bills

Motion by Mr. Saint Amand and seconded by Mr. Byrne to approve the attached Tax Abatements totaling \$1,727.15 and the attached Supplemental Tax Bills totaling \$3,121.70. Motion carried. Unanimous.

b. Appointments

Motion by Mr. Saint Amand and seconded by Mrs. Nadeau to reappoint Pamela Smiley as Registrar of Voters. Motion carried. Unanimous.

c. Town Manager Report

Congratulations to Council Chairman Steven Russell

Congratulations to Steven Russell for his recent election to the Town Council Chair position. I am looking forward to working with Chairman Russell over the coming year as I am sure we will have many challenges.

I also want to express my appreciation to outgoing Chairman Gerald Saint Amand for his support and leadership over the past two years he served as Council Chair.

Winslow is very fortunate to have such dedicated and qualified individuals willing to accept the responsibilities of such an important position.

Resolution No. 1-2009

In your council packet is Resolution No. 1-2009, which if approved would add two parcels of land totaling 17.27 acres to the Town's Pine Tree Zone and would remove 17.27 acres of the Town's Industrial Park land from the Pine Tree Zone. Lohmann Animal Health is requesting that the two parcels of land be added to help support their continuing expansion efforts at their site on the China Road. We can discuss this request further at your Monday Council meeting.

CDBG Letters of Intent

In your packet are two letters of intent from the town reflecting an interest in applying for CDBG funding for two projects. Neither of the letters commits us to the projects at this time. If the Town Council declines to pursue one or both of the projects then we can simply withdraw our letter.

The first letter of intent is for CDBG's economic development program and involves ALCOM Inc. relocating their business from Waterville to our Industrial Park on the Augusta Road. The town is not required to make a financial contribution to this grant request.

The second letter of intent is for CDBG's housing assistance program and involves the town purchasing the six homes on Dallaire Street and then demolishing the homes to prevent further occupancy. The estimated cost to the town would be \$504,539.

Community Catalyst Event

Members of our Sustainability Committee (*Catherine Nadeau, Elery Keene, Jim Veilleux, Frank Stankevitz and myself*) will be attending a three day workshop (*Jan. 17th—19th*) that will focus on energy conservation and sustainability goals. The event will be held at the Waterville Opera House and is open to the public.

FEMA Reimbursement

Due to severe weather events that occurred between December 11th and the 29th we may be eligible for reimbursement from FEMA for labor, equipment and materials related to the storms. John Giroux has submitted a reimbursement request of just over \$20,000. We are awaiting approval or disapproval of our request.

Heating Fuel Contract for Next Winter

I am having discussions with the School Department and Maine Power Options regarding requesting bids in the next month or two for a fuel oil contract for next winter. It could be beneficial to lock-in now for next year since fuel prices are subject to extreme fluctuations. I will keep you informed of my progress.

Maine Service Centers Coalition

As you are probably aware, we are members of the Maine Service Centers Coalition and they are asking us to appoint a representative and an alternate who will be authorized to vote at the Coalition’s annual business meetings. I will be asking the council to appoint two individuals to fulfill this request.

Speaking Engagement Request

Attached to this report is a request from the Maine State VFW for me to speak at their annual State Convention being held here in Winslow at the VFW. The event is being held on June 12, 2009. I would be honored to speak at such an event, however, if the Council would prefer having a Council member speak at this event then I would support that as well.

Homeless Shelter Donation

Over the past year town office employees have made contributions to the Friday dress down day fund. Historically at the end of each year (around Christmas time) the money that has accumulated in the fund is then donated to a charitable cause.

This year the employees donated \$400 from the fund to the Mid-Maine Homeless Shelter.

Executive Session

In your packet are two envelopes that are each marked CONFIDENTIAL. We will be discussing the contents of these envelopes during executive session this coming Monday

d. Department Reports

Reports were received from Public Works, Fire Department, Police Department, Assessing, Library, Code Enforcement and Parks & Recreation.

e. Treasurer’s warrant approved and signed by the Finance Committee during the Month of December.

No. 11.....	\$ 1,834,075.84
No. 12.....	\$ 134,729.91
No. 13.....	<u>\$ 1,396,422.83</u>
Total	\$ 3,365,228.58

f. Financial Report

Motion by Mr. Saint Amand and seconded by Mr. Grant to approve all reports.
Motion Carried. Unanimous.

UNFINISHED BUSINESS:

1. Order No. 12-2008: Providing for the installation of a street light at the intersection of the Augusta Road and Millennium Drive. (Second Reading)
Sponsored by Gerald Saint Amand.

Motion by Mr. Manson and seconded by Mr. Saint Amand to accept the second reading of Order No. 12-2008.

Brad Grant—Yes	Roland Michaud—Yes
Gerald Saint Amand—Yes	Paul Manson—Yes
James Byrne—Yes	Catherine Nadeau—Yes
Steve Russell—Yes	

Motion passed, 7-0.

NEW BUSINESS:

1. Resolution No. 1-2009: Providing for an amendment to the Town's initial designation of land parcels to the Kennebec Valley Pine Tree Development Zone. (One Reading) Sponsored by Steven Russell.

Motion by Mr. Michaud and Seconded by Mr. Grant to adopt Resolution No. 1-2009
Motion carried. Unanimous.

2. Resolution No. 2-2009: Providing for recognition of Achievement of a Winslow High School Coach and dedication of the Winslow High School basketball court in his name. (One Reading)
Sponsored by Steven Russell

After a lengthy discussion a motion by Mr. Saint Amand and seconded by Mrs. Nadeau to adopt Resolution No. 2-2009. Motion carried. Unanimous.

EXECUTIVE SESSION:

Motion by Mr. Saint Amand and seconded by Mr. Michaud to enter into Executive Session pursuant to 1 M.R.S.A. 405(6) (E) at 8:45 p.m. Motion carried. Unanimous.

Motion by Mr. Saint Amand and seconded by Mr. Grant to exit Executive Session at 9:50 p.m. Motion carried. Unanimous

ADJOURNMENT:

Motion by Mr. Saint Amand and seconded by Mr. Grant to adjourn the meeting.
Motion Carried. Unanimous.

The meeting adjourned at 9:50 p.m.

ATTEST: _____
Town Clerk of Winslow Maine